

**MINUTES OF THE MEETING OF
SOUTH HETTON PARISH COUNCIL
HELD ON TUESDAY 28 NOVEMBER 2023**

Present: Councillors G Rodgers, S Mason, C Charters, R Stephenson, L Wass,
P Casson, D Rodgers.

1. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillor L Haswell and N Shepherd and County Councillor C Hood.

2. OPEN FORUM

There were no public in attendance.

3. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

There were no declarations of interest.

4. POLICE REPORT

Consideration was given to the police report, which had previously been circulated to Members. There had been 41 calls, ASB – 1, Nuisance/Environmental ASB – 0, Burglary – 1, Criminal Damage – 0, Vehicle – 0, Theft and handling - 1.

A mobile PACT meeting was to be held on Saturday 2 December 2023 on the land opposite Fallowfield Terrace from 2pm – 2.30pm.

The next face to face PACT meeting will be held on Thursday 18 January 2024 in the Robin Todd Centre between 6 – 7pm.

Keep in the Know is a messenger platform used by the Police to pass out local messages via email on local topics.

RESOLVED that the information given be noted.

5. MINUTES OF THE MEETING HELD ON 17 OCTOBER 2023, a copy of which had been circulated to each Member were approved and signed by the Chair.

6. MATTERS ARISING

Chainshaw Course – this had been booked for February.

Boundary Dispute – the owner of the land had been advised to remove the boulder by the end of November or the parish would arrange its removal from their land.

7. **PLANNING MATTERS**

a) **Planning Applications**

DM/23/03059/TPO Works to trees outlined in Tree Safety Survey submitted 12th October 2023 protected by Tree Preservation Order ED-TPO 7 at The Old Vicarage, South Hetton.

RESOLVED that no objection be made.

DM/23/03122/FPA Demolition of existing dwelling and stables and erection of replacement dwelling at Whitegates Equestrian Centre, Snippersgate Farm, Salters Lane, South Hetton

RESOLVED that no objection be made.

DM/23/03184/NMA Non-material amendment to conditions 2 (approved plans) and 11 (landscaping scheme) pursuant to planning permission DM/20/02681/FPA (as amended by DM/23/02380/NMA) comprising the repositioning of plots 73-76 at Land North Of Windsor Drive, South Hetton.

RESOLVED that no objection be made.

a) **Planning Approvals**

DM/23/02563/HPN Rear single storey extension with a projection of 5.5m, overall height of 3.3m, and height at the eaves of 2.5m at 33 Regent Court, South Hetton

DM/23/02499/FPA Single storey front extension (resubmission of DM/22/03152/FPA) at 22 Brydon Crescent, South Hetton

8. **CORRESPONDENCE**

Request for financial assistance

Great North Air Ambulance had requested a donation towards the service they provided.

RESOLVED that £200 be agreed.

9. **FINANCIAL POSITION – BANK RECONCILIATION**

The Clerk submitted a report setting out the bank reconciliation for October 2023.

RESOLVED that the report be agreed and the information given be noted.

10. **BUDGET 2022/23**

The Clerk submitted a report setting out details of income and expenditure for 2023-24.

RESOLVED that the report be received and the information given be noted.

11. ACCOUNTS

RESOLVED that the following invoices for payment by the Clerk be endorsed.

DATE	PAYEE	CHEQUE NO/DD/T/B ACS	AMOUNT	DESCRIPTION
12/10/2023	EE Ltd	DD	38.06	Mobile Phone
13/10/2023	Groundsman1	BACS	1,516.64	Salary - October
13/10/2023	Groundsman2	BACS	1,516.64	Salary - October
13/10/2023	Clerk	BACS	711.44	Salary - October
13/10/2023	Walk & Talk Trust	TRANSFER	750.00	Heritage Walk donation
19/10/2023	Groundsman1	BACS	863.79	Salary deductions - September
19/10/2023	Groundsman2	BACS	921.30	Salary Deductions - September
19/10/2023	Clerk	BACS	195.94	Salary deductions - September
20/10/2023	The Right Fuel Card Co Ltd	DD	88.14	Fuel
27/10/2023	Co-operative Bank	DD	29.12	Fuel/toilet roll
28/10/2023	Turfcare Specialists Ltd	TRANSFER	252.00	Marking Paint
28/10/2023	South Hetton Community Ass	TRANSFER	3,099.95	Management Fee
01/11/2023	P Hutchinson & Sons	TRANSFER	18.00	Green Waste disposal
01/11/2023	Clerk	TRANSFER	194.12	Expenses - November
01/11/2023	JRB Enterprise Ltd	TRANSFER	796.80	Dog Bags
06/11/2023	Society of Local Council Clerk	TRANSFER	177.00	Subscription
06/11/2023	South Hetton Community Ass	TRANSFER	436.44	Halloween Party
06/11/2023	Carrs Billington	TRANSFER	949.00	Virtue Lawnmower
09/11/2023	Co-operative Bank	BACS	7.12	Bank Fees
10/11/2023	The Right Fuel Card Co Ltd	DD	2.40	Fuel card monthly fee
12/11/2023	Durham Miners Brass Band Assoc	TRANSFER	300.00	Remembrance Service
12/11/2023	E.on Next	TRANSFER	334.96	Electricity - October
12/11/2023	Trade UK	TRANSFER	29.36	Tap/Grass marking paint
14/11/2023	British Gas	DD	180.51	Gas - October
15/11/2023	Groundsman1	BACS	2,329.50	Salary - November
15/11/2023	Groundsman2	BACS	2,322.71	Salary - November
15/11/2023	Clerk	BACS	1,013.69	Salary - November

12. WEBSITE PROVIDERS

Durham County Council had advised that they were withdrawing their SLA in March 2024. The Clerk gave details of the website providers that had been researched by CDALC.

RESOLVED that Madhouse Media be the preferred provider.

13. WELFARE MATTERS

Drainage for cricket club – the groundsman had been discussing how the drainage in the park could be improved.

Lights in park – the lighting in the park needed adjusting. All the lamps also needed replacing.

Dog fouling on football pitch – there were some areas that could not detect who was fouling in the park. If dog fouling did not improve then it may be necessary to ban dogs from the park.

Remembrance Day – it was suggested that steel soldiers be purchased at the entrance at each end of the village.

Tennis Courts – the tennis courts will be locked in the evening and opened on a morning to prevent dogs from accessing this area.

Playzone – the first meeting of the steering group had been held with some volunteers. Councillors Mason, Charters and Rodgers would also be part of the group to take the project forward. The questionnaire had been circulated and it was felt that the first two questions were too open ended and needed to be more specific.

South Hetton Primary School – the Headteacher had advised that they had received National Lottery funding for the school yard which could include the play park. They had asked if the parish council would continue to take responsibility for maintenance and repairs. Councillor Mason advised that she had spoken to the Headteacher and asked for proposals on ongoing costs so a decision could be made.

14. **REPORTS**

a) **Durham County Council**

Councillor Hood had circulated his report.

b) **EAAP**

South Hetton would become part of the new Murton boundary with Hawthorn following the boundary review.

15. **DATE OF NEXT MEETING**

The next meeting will be held on 16 January 2024.