

**MINUTES OF THE MEETING OF
SOUTH HETTON PARISH COUNCIL
HELD ON TUESDAY 15 JULY 2025**

Present: Councillors G Rodgers, D Rodgers, S Mason, S Elliott, P Cassan, C Charters, L Haswell
County Councillor Rowney

1. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors R Stephenson and L Wass.

2. OPEN FORUM

There were none.

3. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

There were no declarations of interest.

4. POLICE REPORT

Consideration was given to the police report, which had previously been circulated to Members. There had been 30 calls, ASB – 3, Personal – 2, Nuisance/Environmental – 1, Burglary – 3, Criminal Damage – 3, Vehicle – 1, Theft and handling - 0.

The next cuppa with a copper will be held on Tuesday 19 August 2025 at East Durham Garden Centre between 10am and 11am.

The next face to face PACT meeting will be held on Thursday 17 July 2025 at The Robin Todd Centre between 6pm and 7pm.

Keep in the Know is a messenger platform used by the Police to pass out local messages via email on local topics.

It was suggested that the Cricket Club maybe an alternative venue as some residents may not be able to walk along to the Garden Centre or have a car and the bus service was not adequate.

County Councillors had spoken to the beat officers and were meeting again to discuss issues in the village.

RESOLVED that the information given be noted.

5. MINUTES OF THE MEETING HELD ON 17 JUNE 2025 copy of which had been circulated to each Member were approved and signed by the Chair.

6. MATTERS ARISING

There were no matters arising.

7. **PLANNING MATTERS**

a) **Planning Applications**

DM/25/01591/HPN The erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 5.0m, for which the maximum height would be 3.0m, and for which the height of the eaves would be 3.0m at 35 Phalp Street, South Hetton

RESOLVED that no objection be made.

b) **Planning Approvals - None**

8. **CORRESPONDENCE**

South Hetton Banner Association

A letter of thanks was received for the donation.

RESOLVED that the information given be noted.

9. **FINANCIAL POSITION – BANK RECONCILIATION**

The Clerk submitted a report setting out the bank reconciliation as at June 2025.

RESOLVED that the report be agreed and the information given be noted.

10. **BUDGET 2025/26**

The Clerk submitted a report setting out details of income and expenditure for 2025-26.

RESOLVED that the report be received and the information given be noted.

11. **ACCOUNTS**

RESOLVED that the following invoices for payment by the Clerk be endorsed.

DATE	PAYEE	CHEQUE NO/DD/T/ BACS	AMOUNT	DESCRIPTION
12/06/2025	EE Ltd	DD	29.36	Mobile Phone
13/06/2025	Groundsman2	BACS	1,729.62	Salary - June
13/06/2025	Clerk	BACS	820.15	Salary - June
14/06/2025	Groundsman1	BACS	1,729.62	Salary
17/06/2025	British Gas	DD	69.62	Gas - May
18/06/2025	E.on Next	DD	223.95	Electricity - May
19/06/2025	Groundsman1	BACS	1,075.37	Salary Deductions - May
19/06/2025	Groundsman2	BACS	1,075.37	Salary Deductions - May
19/06/2025	Clerk	BACS	296.25	Salary Deductions - May
23/06/2025	Durham County Council	TRANSFER	30.00	Allotment Rent
23/06/2025	Neasham Nurseries Ltd	TRANSFER	1,622.40	Summer Plants
23/06/2025	Premier Waste Recycling Ltd	TRANSFER	196.81	Refuse
24/06/2025	Anglian Water Business	DD	3.57	Water

27/06/2025	Co-operative Bank	DD	182.92	Microsoft/Fuel/Supplies
04/07/2025	Aitken's Sportsturf Ltd	TRANSFER	136.00	Grass Seed Mix
04/07/2025	P Hutchinson & Sons	TRANSFER	18.00	Green Waste
04/07/2025	South Hetton Community Ass	TRANSFER	3,099.95	Community Centre Management
04/07/2025	South Hetton Band and Banner	TRANSFER	500.00	Donation - Durham Miners Gala
04/07/2025	Clerk	TRANSFER	222.70	Expenses - July

12. **WELFARE MATTERS**

Some of the plants had not died because of the dry weather and the inability to water due to workloads.

The preliminary works investigations for the playzone had commenced. The County Councillors had agreed to use their Member budget of £10,000 each towards the cost.

RESOLVED that the information given be noted.

13. **GROUNDSMAN**

The groundsman had tendered his resignation. It was agreed to employ a temporary groundsperson until a replacement was found.

RESOLVED that the post of groundsperson be advised.

14. **REPORTS**

a) **Durham County Council**

Councillor Rowney explained that he was grateful to hear the views about the village and community. He didn't know the village very well but wanted to know about the issues that he could assist with.

Councillor Elliott referred to The Station Hotel and asked for an update. Councillor Rowney advised that this had been logged on DCC's CRM system and he would request an update.

15. **DATE OF NEXT MEETING**

The next meeting will be held on 16 September 2025 at 7pm