

**MINUTES OF THE MEETING OF
SOUTH HETTON PARISH COUNCIL**

HELD ON TUESDAY 18 NOVEMBER 2025

Present: Councillors G Rodgers (Chair) Councillors P Casson, D Rodgers, C Charters, R Stephenson, L Haswell and S Elliott

1. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors L Wass and S Mason

2. OPEN FORUM

There was no public present.

3. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

There were no declarations of interest.

4. POLICE REPORT

Consideration was given to the police report, which had previously been circulated to Members. The calls related to ASB – 3, Personal – 0, Nuisance/Environmental – 2, Burglary – 0, Criminal Damage – 0, Vehicle – 0, Theft and handling - 0.

The next cuppa with a copper will be held on Wednesday 19 November 2025 at East Durham Garden Centre between 1pm and 2pm.

The next face to face PACT meeting will be held on Thursday 20 November 2025 at the Robin Todd Centre between 6pm and 7pm.

Keep in the Know is a messenger platform used by the Police to pass out local messages via email on local topics.

There was a new beat officer for South Hetton.

There had been off road motorbikes in Windsor Drive. Residents had rang the police, however to date no one has attended.

RESOLVED that the information given be noted.

5. MINUTES OF THE MEETING HELD ON 21 OCTOBER 2025 a copy of which had been circulated to each Member were approved and signed by the Chair.

6. MATTERS ARISING

There were no matters arising.

7. **PLANNING MATTERS**

a) **Planning Applications**

DM/25/02998/PNA Agricultural storage building at Land To The South Of Charters Crescent, South Hetton

RESOLVED that no objection be made.

DM/25/03065/TPO Works to protected trees as outlined in the 'Proposed Works Survey' dated 31st October 2025, T 01 Horse Chestnut - Remove 1 x snapped hanging branch, remove dead wood, T 1443 Sycamore - Crown thin by 15% of branches less than 100 mm diameter, T 36 Sycamore - Fell (dead tree), T 41 Sycamore - Fell (multiple structural defects, tree stem pushing against building) at The Old Vicarage, South Hetton

RESOLVED that no objection be made.

b) **Planning Approvals – None**

8. **CORRESPONDENCE**

South Hetton Community Association had requested that the grant received from the parish council be increased to account for inflation.

RESOLVED that the budget be prepared including inflation.

9. **FINANCIAL POSITION – BANK RECONCILIATION**

The Clerk submitted a report setting out the bank reconciliation as at October 2025.

RESOLVED that the report be agreed and the information given be noted.

10. **BUDGET 2025/26**

The Clerk submitted a report setting out details of income and expenditure for 2025-26.

RESOLVED that the report be received and the information given be noted.

11. **ACCOUNTS**

RESOLVED that the following invoices for payment by the Clerk be endorsed.

DATE	PAYEE	CHEQUE NO/DD/T/B ACS	AMOUNT	DESCRIPTION
13/10/2025	EE Ltd	DD	29.36	Mobile Phone
15/10/2025	Groundsman1	BACS	1,775.66	Salary - October
15/10/2025	Clerk	BACS	845.76	Salary - October
15/10/2025	Groundsman2	BACS	909.24	Salary - October
16/10/2025	British Gas	DD	49.53	Gas - September
17/10/2025	Groundsman1	BACS	1,121.33	Salary Deductions - September
17/10/2025	Clerk	BACS	308.78	Salary Deductions - September
17/10/2025	Groundsman 3	BACS	316.51	Salary Deductions - September

21/10/2025	E.on Next	DD	271.00	Electric - September
26/10/2025	Gillian Rodgers	TRANSFER	39.98	Fertiliser for Plants
26/10/2025	Viking	TRANSFER	100.85	Printer Cartridge
26/10/2025	Aitken's Sportsturf Ltd	TRANSFER	712.80	Fertiliser for cricket
26/10/2025	Aitken's Sportsturf Ltd	TRANSFER	57.84	Evenspray Complete
27/10/2025	Co-operative Bank	DD	27.95	Fuel
03/11/2025	P Hutchinson & Sons	TRANSFER	36.00	Green waste disposal
03/11/2025	Clerk	TRANSFER	202.48	Expenses - November
06/11/2025	The Right Fuel Card Co Ltd	DD	142.06	Fuel
07/11/2025	JRB Enterprise Ltd	TRANSFER	796.80	Dog Bags
07/11/2025	Aitken's Sportsturf Ltd	TRANSFER	8.86	Rocker Switch
09/11/2025	Trade UK	TRANSFER	287.94	Clothing/Bin Liners

12. WELFARE MATTERS

Solar Panels – there was funding available for solar panels for public buildings. The cricket club had put an application in. enquiries had been made to Durham County Council and they do not give advice without submitting a pre planning application.

The footballers cannot apply for the pavilion as there was asbestos in the building. They could apply for funding to renovate the changing rooms at a later date.

Cricket Club - The insulation for the cricket club roof had arrived, however there were no suitable ladders to access the loft. They had been advised to order ladders and send the invoice to the parish council.

Health and Safety - The Clerk advised that a health and safety review was required at the park. She had a contact name at Durham County Council and would contact him for further information and costings.

13. POLICIES

Financial Regulations – The Clerk advised that revised Financial Regulations had been circulated.

RESOLVED that the Financial Regulations be adopted.

Standing Orders - The Clerk advised that revised Standing Orders had been circulated.

RESOLVED that the Standing Orders be adopted.

14. REPORTS

a) Durham County Council

There was no report from County Councillors.

15. DATE OF NEXT MEETING

The next meeting will be held on 20 January 2026 at 7pm